

STATE BANK OF INDIA
TENDER NOTICE

No.

HIRING OF TWO (02) Nos x SPECIALLY DESIGNED & FABRICATED CASH VANS ALONG WITH
02 x DRIVERS FOR CAC PHALODI (BR CODE- 64444), UNDER RBO-2, JAISALMER

START DATE: 09-02-2024

CLOSING DATE: 02-03-2024

State Bank of India invites application in the prescribed format from reputed individual/firms to hire Two (02) Specially Designed & Fabricated Cash Vans (As per the specification of the Bank / GOI) with 02 x drivers, for CAC Phalodi (Br Code- 64444) under RBO-2 Jaisalmer for movement of Cash among Bank' branches under Two-Bid system i.e. Technical Bid and Price Bid. Interested individual(s)/firms fulfilling the minimum eligibility criteria may apply in prescribed format which may be downloaded from the Bank's website <https://sbi.co.in/web/sbi-in-the-news/procurement-news>.

Place – Jodhpur

Regional Manager
RBO-2, Jaisalmer

NOTICE INVITING TENDER (NIT)

State Bank of India invites application on the prescribed format from reputed individual(s)/firms to hire Two (02) nos. Specially designed & Fabricated Cash Vans with 02 x drivers, for CAC Phalodi (Br Code- 64444) and its linked Branches under Regional Business Office-2, Jaisalmer for movement of Cash to/from Branches linked to CAC Phalodi. Details of the tender are given below:

1.	Name of Work	Hiring of 02 (two) Specially designed & Fabricated Cash Vans along with 02 x Driver for SBI CAC Phalodi (Br Code- 64444) and it's linked Branches under RBO-2 Jaisalmer.
2.	Earnest Money Deposit(EMD)	Rs. 1,00,000/- (Rupees One Lac only) in the form of Demand Draft issued by any Nationalized / Scheduled Bank drawn in favour of "State Bank of India payable at Phalodi which shall be returned after successful completion of the tender.
3.	Security Deposit	Rs. 100000/- (Rupees One Lac only) in the form Bank's STDR in favour of State Bank of India, within 7 days of date of award of contract.
4.	Date for issue of tender documents	09-02-2024 to 02-03-2024 from Bank's website https://sbi.co.in/web/sbi-in-the-news/procurement-news
5.	Last date and time of receipt of tender	02-03-2024, Time : 15:00 hrs
6.	Address at which the Bids are to be submitted	Regional Manager, State Bank of India, RBO -2 Jaisalmer, 1st Floor, Administrative Office- Jodhpur, A-23 Shastri Nagar, Jodhpur (Raj.) PIN- 342003
7.	Date and time of opening of Bids (Technical Bids)	The date of opening of Technical Bid will be intimated to the Agencies 24 hours prior to the date of opening of the bids. if any changes Will be informed via letter/mail/telephone/SMS Date and time of opening of financial bid will be announced at the time of opening of Technical bids.
8.	Place of opening tenders	Regional Manager, State Bank of India, RBO -2 Jaisalmer, 1st Floor, Administrative Office-Jodhpur, A-23 Shastri Nagar, Jodhpur (Raj.) PIN- 342003
9.	Validity of offer (Minimum)	3 (Three) months from last date of submission
		The price bid of the Agencies who qualify in technical bid shall only be opened.

In case the date of opening/closing of Bids is declared a holiday in Rajasthan, the bids will be opened/closed on the next working day at the same time. Bank has the right to accept / reject any /all bids without assigning any reasons thereof. **The Bank also reserves its right to reject any bid which, in the opinion of the Bank, is too low or unrealistic for effectively carrying out the obligations required under the terms and conditions of the tender.**

DISCLAIMER

The information contained in this Tender document or information provided subsequently to the Agency(s) or applicants whether verbally or in documentary form by or on behalf of State Bank of India (Bank), is provided to the Agency(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided.

This Tender invitation is neither an agreement nor an offer and is only an invitation by the Bank to the interested parties for submission of bids. The purpose of this Tender invitation is to provide the Agency(s) with information to assist in the formulation of their proposals. This Tender invitation does not claim to contain all the information each Agency(s) may require. Each Agency should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this Tender document and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender.

Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Tender documents. No contractual obligation whatsoever shall arise from the Tender process until a formal contract is signed and executed by duly authorized officers of the Bank with the selected Agency.

(Signature with date and Seal of the Agency)

ANNEXURE-I

HIRING OF 02 (two) x SPECIALLY DESIGNED & FABRICATED CASH VANS ALONGWITH 02 x DRIVERS, AT CAC PHALODI (BR CODE- 64444)

Dear Sir,

With reference to above, we hereby quote our product and rates in the Performa specified thereat, for the captioned work as 'Annexure-IV & Annexure-V in two separate sealed envelopes.

2. We have read and understood all the contents laid down in the Notice for **Supply of Two (02) Specially Designed & Fabricated Cash Vans (As per the specification of the Bank / GOI) on hire alongwith 02 x drivers, to the captioned Branch** and agree to abide by them.
3. We have also noted that in case our Agency does not meet the criteria laid down in this Notice in relation to Agency credentials and/or the Cash Van proposed by our Agency is not in conformity with the Technical Specifications stipulated by you in this Notice, our bid will be summarily rejected, to which we would have no objections, whatsoever.
4. We also understand that **SBI reserves the right to reject any or all bids without assigning any reason thereof. The Bank also reserves its right to reject any bid which, in the opinion of the Bank, is too low or unrealistic for effectively carrying out the obligations required under the terms and conditions of the tender.**

Yours faithfully,

(Signature with date and Seal of the Agency)

ANNEXURE-II

TERMS AND CONDITIONS

1. PREQUALIFICATION FOR AGENCY

- a. The Agency should have well established office(s) in Jodhpur/ RAJASTHAN.
- b. The Agency should be in the business of supplying Cash Vans to the Banks for at last 2 years or more.
- c. The Agency should have been in Cash in Transit (CIT) &/or Cash Processing services in India for at least 2 years as on 1st April, 2023.
- d. The Agency should possess a valid PAN/ TAN number.
- e. The Agency should possess a valid GST number. The Agency should be registered for GST
- f. The agency should have been registered as a company/firm under the Indian Companies Act/Partnership Act
- g. The vehicle should be brand-new considering the long tenure of employment and should be of Rajasthan Passing Number.
- h. The Agency should be registered under the EPF and Misc Provision Act, 1952
- i. The Agency should be an Income Tax Assesse. PAN Card and Income Tax Returns for the last three accounting years should be submitted along with the Technical Bid.
- j. The agency should be an ISO certified company and having valid certificate of ISO 9001:2015 & 14001:2015

2. SPECIFICATIONS FOR SPECIALLY DESIGNED & FABRICATED CASH VANS:-

- a. Dedicated Specially Designed & Fabricated Cash Vans (as specified under Private security Agencies (Private Security to Cash Transportation Activities) Rules 2018. Brand-new cash vans with Rajasthan Commercial Passing number shall be required considering the long tenure of employment. **The Body of the Cash Van may contain the Branding of the Agency at only one area i.e. The Body should not be covered by the Agencies Branding which is often objected to by the RTO.**
- b. The cash van body shall be fabricated on an air conditioned Light Commercial Vehicle (LCV) capable of accommodating minimum 1+4 passengers (factory fitted), with an engine capacity of not less than 2200 CC, preferably turbocharged, with ground clearance of not less than 190 mm. complying with the terms of The Gazette of India, Ministry of Home Affairs notification No.24021/13/2016- PM-I dated 08 Aug 2018.
- c. Fabricated and Mounted cash van body on the vehicle of appropriate make as mentioned above with steel framing i.e. 18 gauge M.S. exterior paneling and 20 gauge M.S. Interior paneling. Vehicle Floor to be additionally reinforced by 20 gauge aluminum checkered plate for flooring. The cash Van is to be equipped with only tubeless tyres including spare tyre. Complete tool kit containing jack and handle and tools to open wheels and minor repairs. All doors to have independent locking system from inside and outside. With adequate fire fighting arrangements in case of any fire related emergency.
- d. The full-width and full height partition between the crew compartment and the Cash compartment should be partially (i.e. 40 cms from the ceiling) of fixed heavy-duty welded mesh made of 3mm diameter wire and the remaining portion of fixed M.S. Structure having aluminum paneling on both sides.
- e. The Cash compartment and the Guard Compartment should be segregated by a partition made partially of M.S. Structure having aluminum paneling on both sides and partially of collapsible gate with proper locking arrangements.
- f. The Door opening towards the rear to be reinforced and additionally secured by Collapsible Gate with proper Locking arrangements available.

- g. The entrance of the cash compartment shall be from the rear side to ensure proper visibility, operational feasibility and CCTV surveillance. The Cash compartment should be inaccessible from outside the van unless operated internally through manual or electronic lock and cash compartment to be specially reinforced with steel with only one door and grill gate.
- h. The Cash Compartment should have strong metal hooks fitted onto its body and heavy duty metal/ iron chains to facilitate securing the cash boxes to the Cash Compartment.
- i. Doors in front and at the rear with aluminum extruder buffed section windows with sliding glasses.
- j. Engine immobilizing switches should be provided near the driver and the Armed Guard in the rear. Arrangement for mobile charging to be made available inside the Cash Van for First and Second Row passengers. All seats to have minimum 6 inches of seat cushioning for passenger comfort.
- k. Doors in front and at the rear with aluminum extruder buffed Section windows with sliding glasses. Two rear-view mirrors in front i.e. one on each side to be provided. Rear view monitoring via a camera set-up to be provided with the driver. Heavy Duty Shock Absorbers should be fitted for the rear portion of the Chassis. Rear door to be equipped with fabricated (retrieval) strong steps to facilitate boarding of the Cash boxes into the cash compartment.
- l. Windshield should be of a single piece, clear toughened glass in the front duly reinforced with an anti - riot wire mesh protection covering. All windows and wind screen of the Vehicle shall have wire mesh protection of not more than one square inch. The wire mesh on the co-driver window and other windows should have a circular port-hole of six inches diameter for use of weapons. NO Window to be provided in the Cash Storage area/ Cash Compartment.
- m. The drawings showing the above requirements are to be enclosed for reference along with technical bid by The Agency. Further The Agency has to modify the vehicle as per instructions received from the Bank/RBI, if required in future.
- n. A Fabrication Certificate to the above mentioned points, by the fabricator of the Vehicle (should be registered) should be provided by the Agency being awarded the Contract, during signing of the Contractual agreement, for Banks record.
- o. The vehicle(s) with driver(s) will be made available to the CAC Phalodi branch within 15 days of receiving the work order.
- p. The owner of the vehicle(s) will arrange for the monthly / periodical servicing / maintenance, at their own cost, only on weekly off days / holidays.
- q. Locking arrangement: One internal lock and 02 heavy duty pad-locks at the door of cash cabin.
- r. Drivers, must be verified by the police and they should be personally introduced by the Vendor to the Manager, CAC Phalodi along with the driving license, antecedents and latest police verification which is to be renewed every year from the date of agreement.
- s. The vehicles (02 x Cash Vans) with 02 x drivers, will be made available to the CAC Phalodi from 9.00 a.m. to 8.00 p.m. for all working days/ up to 26 days per month as per the scheduled timings.
- t. The Bank will also be within its right to use the vehicle beyond contracted working hours or on weekly off days/ holidays etc., for which, the extra payment shall be made for extra utilization.
- u. Provision of Fast Tag will be done by the Agency; the actual cost on payment of Toll Tax will be reimbursed by the Bank on monthly basis against production of Receipt / statement of FAST TAG account.
- v. The owner of the vehicle(s) will arrange for the monthly / periodical servicing / maintenance, at his own cost, only on weekly off days / holidays.
- w. The vehicle will be used for 2500 Km in a month; however, the Bank will have every right to use the vehicle beyond 2500 Km in a month.
- x. In case the vehicle is used for less than 2500 Km in a month, the lesser consumption will be

rolled over to next months. Such surplus km on account on lesser use in a month will be permitted to be consumed anytime in next 12 months. Thereafter, this leverage will lapse automatically.

- y. The monthly vehicle hiring charges to include the cost of both the drivers, cost of fuel, oil, coolant, battery, tubeless Tyre and spare – parts etc. i.e. all inclusive; however, the price bid will be submitted in the specified format.
- z. All taxes, levies, penalties, challan etc. by the law enforcing agencies or Govt. Agencies etc will be at owners cost.
- aa. The owner will have to make a standby arrangement for the vehicle and the driver, which can be verified at any time, by the Bank's functionaries.
- bb. The owner will have to provide to the Bank his / her / their KYC documents with Police report and PAN / TAN No. beside the duly verified copies under noted documents:-
 - i. Police Verification Report(s) of the driver (s).
 - ii. Registration of the vehicle (s).
 - iii. Proof of residence of the drivers.
 - iv. Pollution Control Certificate(s) of vehicle.
 - v. Insurance of the vehicle(s) / driver(s).
 - vi. Driving license of the driver(s).
 - vii. Fitness certificate of the vehicle (Every Year).
 - viii. Fabrication Certificate by the fabricator of the Vehicle (should be registered)
- cc. The owner will be required to submit monthly bill by 3rd of succeeding month.
- dd. The monthly hiring charges will be paid by the Bank's after deduction of TDS / other Govt. Levies / taxes at the prescribed rates on production of related invoice within 7 days.
- ee. The vehicle(s) to be hired will have under-mentioned provisions / modifications at owner cost.
 - i. Separate chamber for keeping cash boxes with adequate no. of hooks for securing the boxes and a heavy duty metal chain and Pad-locks of a reputed company.
 - ii. Provision of light in the cash storage chamber.
 - iii. Affixing of rolling shutter with locking provision to shut and lock the cash chamber.
 - iv. After the rolling shutter the van should have door (preferably double door) to shut and lock the cashchamber area (ensuring double security).
 - v. Cash cage compartment should have door and grill gate.
 - vi. One internal lock and 02 pad locks at the door of cash cabin.
 - vii. Emergency alarm system with duly concealed two switches – one with the driver and the other with the guard near the back seat.
 - viii. Provision of AIR Conditioning
 - ix. One first aid box with adequate first aid kit shall be fitted near driver's seat.
 - x. One ABC type (stored pressure) 2 kg fire extinguisher shall be provided near driver seat.
- ff. Entries in Log Book(s) will have to be got authenticated on day-to-day basis, from the Branch Officials of the CAC Phalodi. Log book shall be provided by the Agency.
- gg. Bank may not be able to provide any overnight parking facility, Owner to arrange for the same at their own cost.
- hh. No increase in hiring charges will be considered during the tenure of the contract. Therefore, due

calculations should be taken into account for inflation of fuel charges or other expenses.

- ii. Vendor shall deposit security Money of **Rs.1,00,000/-** by Demand Draft drawn on a scheduled Bank in favor of **State Bank of India** and payable at **Phalodi**.
- jj. The Agreement will be initially for a period with **03 years**, with a clause that in case the Bank is not satisfied with the services extended, it will have the right to terminate the contract by giving one month notice. The contract may be renewed thereafter for One year at a time after mutual consent till 03 years. **However in case of Expiry of the Contract and in a situation where the Contract is neither renewed nor any written confirmation for Termination of Services is intimated to The Agency, The contractual agreement shall be deemed as renewed month wise i.e. for One Month at a time till the Agreement is either renewed separately or The Agency is intimated regarding Bank's decision to Terminate the Services of the Agency. Billing in such cases shall be done normally and on same terms and conditions shall be applicable.**
- kk. The vehicles are to be provided within 15 days of receiving the work order from the Bank, otherwise, the tender/order will be cancelled and security Deposit will stand forfeited.
- ll. GPS System to be installed by the vendor and no extra payment for the GPS System shall be paid by the Bank.
- mm. GST, if any, will be reimbursed on actual basis on production of related invoice(s).

3. INSTALLATION OF CCTV SYSTEM IN CASH VANS

- a. Both the Cash Vans must be provided with the CCTV system with GPS and 30 days recording facility and 04 cameras in each Cash Van.
- b. Installation: CCTV system with GPS should be installed in the cash van in such a way that it provide maximum coverage and also ensure safety of the system. Following is a suggested layout:-
 - i. Cameras: Depending upon the size of the cash van, Four (04) x CCTV cameras may be installed so as to cover the following locations: -
 - Inside cabin (where cash is stored) – 01
 - Inside cabin (covering driver, co-driver & passengers) – 01
 - Rear of the vehicle – 01
 - Front of the vehicle – 01
 - ii. Digital Video Recording (DVR) & Monitor: - DVR should be so located inside the driver cabin that it is hidden from the public view but at the same time there is convenience of handling / viewing the screen by the cashier / guard. **The Cameras installed in the exterior of the Cash Van i.e. Front and rear side should be protected by a suitably sturdy metal mesh with clearing for CCTV to view un-obstructively.**
 - iii. Wiring: - All wire must be put in conduit pipes (preferably aluminum) fitted with the body of the vehicle.
 - iv. Power Supply: - CCTV system functions on 12V DC. The power supply to the system should be provided from the vehicle itself and provisions to record even when Ignition is switched off/ idling however the same may be turned off when the Cash Vans are parked at EOD.
- c. Specification of CCTV System: - The CCTV System is very fast evolving equipment with a very high degree of the obsolescence; hence, fixing the specifications would be detrimental to the Bank interests, these instructions are general guidelines subject to up-gradation in case of newer technology being available in a commercially viable way.
 - i. Colour IR Dome / Bullet Cameras: - Within built self illuminating LEDs with minimum of 20 mtrs range for outer cameras and 05 meters for inside camera
 - Minimum – 3 MP.
 - Varifocal Lenses – 2.1 to 3.6 mm.
 - Minimum Light – 0.1 Lux.
 - 1/3 “Super HAD CCD (Sony).

- Auto Iris
- ii. DVR (Dahua/HIK vision): - Should have provision to fit in the Vehicle and following features:-
 - All Channels minimum 720 p playback and recording
 - Compression H. 264 /MPEG4 (10 AVC).
 - Hard disk Minimum 2 TB – SATA 2 complaint.
 - Recording Mode–Real time, Manual, Scheduled, Motion Detection with Alarm for all modes.
 - Minimum acceptable recording storage: 30 days.
 - FIFO (First in First Out) auto over write facility.
 - USB support – minimum 2 ports.
 - Hybrid Solution integrating Analogue with Digital Signal.
 - AVI content Playback, copy and print facility.
 - Pre & Post Recording Facility.
 - Video Loss Message on Screen.
 - Date & Time Stamping.
 - Language support: - English is MUST.
 - Certification – FCC and UL/ CE.
 - Communication Ports – RS 485; RJ – 45.
 - Vibration Proof and suitable for vehicle mounting.
- iii. Cables:-
 - Video Cables: RG-6.
 - Power Cable: ISI marked.
 - Hooter for security purpose.

The specifications mentioned above are minimum expected as per approved by the Bank. It is advisable to review these specifications, periodically.

4. GENERAL CONDITIONS:

- a. The Bid should be in a sealed envelope bearing name & address of the Agency submitting it. This Sealed bid should contain the following:
 - i. Forwarding letter (Annexure-I)
 - ii. Terms & conditions (Annexure-II)
 - iii. The Agency's prequalification form (Annexure- IV)
 - iv. Sealed Envelope containing Technical Bid (Annexure- V)
 - v. Sealed Envelope containing Price Bid (Annexure-VI)
- b. Submission of bid as per NIT. All the submissions including the brochures of the quoted cash van shall become the property of the Bank.
- c. No Bid will be received / accepted after last date & time.
- d. Each page of the enclosures of the Bid i.e., Annexure-I to Annexure VI will have to be signed with date and seal of the agency. Bid documents are required to be signed by the authorized person submitting the same in token of his/their having read and understood the contents of this Notice.
- e. Bids received unsigned and/ or in non sealed envelopes and/ or without the Earnest Money Deposit/Tender Processing Fees and/or beyond the stipulated date and time will be summarily rejected.
- f. In case the Bid is signed by an authorized signatory, letter of authority attesting the signatures of the authorized signatory should also be enclosed with the forwarding letter.
- g. Text of the Annexure being enclosed in the Bid should not be altered. Agency's credentials as required in Annexure-IV, Technical data of Cash Van offered as required in Annexure-V and Price quote as required in Annexure-VI should be in exactly the same format as given in the Annexures. If the Bid is submitted in any other format, it is liable to be rejected.

- h. Technical Bid should be submitted on the format provided at Annexure-IV, in an exclusive sealed envelope, super scripted “**TECHNICAL BID FOR SUPPLY OF CASH VANS AT CAC PHALODI**”. The Agencies will have to enclose technical details/pamphlet(s)/ literature of the quoted cash van in support of their conformity to the laid down technical specifications along with technical Bid.
- i. Price Bid should be submitted on the format provided at Annexure-V, in an exclusive sealed envelope, superscripted “**PRICE BID FOR SUPPLY OF CASH VANS AT CAC PHALODI**”. Prices should not be revealed in any part of the Bid other than the price Bid. The prices quoted should be valid for minimum 90 days from the date of submission of the Bid.

Both envelopes shall be placed in a large envelope super-scribing “**Tenders for Supply of Cash Vans at CAC Phalodi**” at the following address:

**The Regional Manager,
State Bank of India,
RBO-2, Jaisalmer
1st Floor, AO Jodhpur
A-23 Shastri Nagar
Jodhpur (Raj.) PIN- 342003**

- j. Bid form must be filled in English and all entries must be made by hand written in pen (**ball pen/ink**). If any of the documents are missing or unsigned, the Bid will be considered invalid.
- k. Bids with corrections and/or over-writing are liable to be rejected, if these are not authenticated by the authorized signatory.
- l. Bids in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.
- m. One authorized representative of the Agency or the Agency himself may be present during the opening of the Bid. Documents relating to Agency’s credentials, as required at Annexure II and literature of the quoted cash van should also be brought along. Technical queries of the Committee will also have to be answered to its satisfaction.
- n. Technical Bid will be opened only if the Agency’s credentials meet the pre qualification conditions laid down by the Bank at Annexure- II. Price Bid will be opened only if the Agency’s credentials and technical specifications of the quoted cash van meet the requirements laid down in this Notice.
- o. The Earnest Money of all The Agencies shall be returned after successful completion of the tender.
- p. The Bank reserves the right to reject any or all Bids without assigning any reasons whatsoever. The Bank also reserves the right to change or modify any terms & conditions, specifications at a later date/during the process of Bidding / actual hiring of the Cash Van.
- q. The right of acceptance or rejection of a Bid will rest exclusively with the State Bank of India, which does not bind itself to accept the lowest Bid, and reserves to itself the authority to reject any or all of the Bids received and to place order on any Agency without assigning any reason.

5. RATES & PAYMENT

- a. Statutory deductions such as TDS for Income Tax etc may be deducted from the billed amount for all payments as per extant statute.
- b. The Bank shall not pay for Driver’s salary, wages, overtime, Leave, Provident Fund, ESI, Medical Facilities, Gratuity, Bonus, insurance, medical exam, medical cover or any other claim as applicable and stipulated in any Statutory Provisions, Rules or order of Competent Authority governing the business of hiring labour (driver).
- c. The Bank shall not pay for any Structural modification of the cash van to suit the Bank’s laid down technical specifications in this Notice.

- d. The Bank shall not pay for Installation and commissioning charges for accessories as required in the technical requirements example CCTV, GPS, hooters, sirens, eyelets, wire mesh, shutters, gates, locks etc.
- e. The Bank shall not pay for Fuel charges, GPS tracking network facility charges.
- f. The Bank shall not pay for any expenses for procurement or renewal of registration certificate, insurance, road permit, pollution control certificate and any other such document essential for running of the cash van required under laws governing road transport/ operation of cash van.
- g. The Bank shall not pay for any Challans /fines/penalties imposed by the road transport/statutory authorities governing the business for want of the documents mentioned above.
- h. The Bank shall not pay for the damages/fines/penalties caused due to the fault/negligence of the driver or a third party engaged in the event of any accident.
- i. No advance is payable. The Agency which is finally selected for providing the Cash van shall be paid the billed amount after completion of a month's satisfactory service.
- j. Toll Taxes if any and parking during the duty shall be reimbursed by the Bank on submission of suitable receipts/ tickets..
- k. Any delays in provision of the cash van due to technical problems in the vehicle or absence/negligence of driver or any other reason shall have to be compensated by the Agency @ **Rs 500/- per hour** of delays caused to a maximum ceiling of **15%** of the monthly charges.

6. SPECIAL CLAUSES WITHIN THE PERIOD OF CONTRACT:

- a. In the event of the Agency being selected by the Bank, the Agency will have to enter into an agreement with the Bank by signing a contract on papers bearing appropriate stamp duties in acceptance to the terms and conditions for providing cash vans on hire to the Bank.
- b. The contract shall be for **minimum three years**, subject to annual review by the Bank for satisfactory services of the providing agency. **However in case of Expiry of the Contract and in a situation where the Contract is neither renewed nor any written confirmation for Termination of Services is intimated to The Agency, The contractual agreement shall be deemed as renewed month wise i.e. for One Month at a time till the Agreement is either renewed separately or The Agency is intimated regarding Bank's decision to Terminate the Services of the Agency. Billing in such cases shall be done normally and same terms and conditions shall be applicable.**
- c. The Cash Van has to be supplied within 15 days from the date of order.
- d. SBI, at its discretion, may carry out inspection/acceptance tests to its satisfaction at the Agency's Office or at site for the Cash Van.
- e. The Cash Van and all its components/accessories shall be guaranteed against any defects or malfunctioning all through the contract period.
- f. The cash van will have to be changed with a new one after **5 years or 1,00,000 kilometers** completion, whichever is earlier.
- g. The Agency shall make its own arrangement for the engagement of the drivers, for cash van and shall be responsible for regulating their service and work conditions in conformity with all Acts, Regulations, Rules or Order of Competent Authority under relevant laws in force during the period of the contract. Agency shall indemnify the Bank from all claims relating to the Driver's salaries, Wages, Overtime, Leave, Provident Fund, ESI, Medical Facilities, Gratuity, Bonus, Reliever charges or any other claim as applicable and stipulated in any Statutory Provisions, Rules or order of Competent Authority.
- h. The Agency will have to provide for reliever of the personnel's employed in the cash van on the days of their leave without any extra charges to the Bank.

- i. The Agency will have to abide by all the laws and regulations governing the business of running cash van and the Bank shall not be liable for any faults/ omissions/ commissions of the Agency in relation to operation of the Cash van. The Cash van should have valid registration certificate, insurance, road permit, pollution control certificate and any other such document essential for running of the cash van required under laws governing road transport/ operation of cash van.
- j. The driver for running the cash van should be in possession of a valid Commercial Driving License at any point of time. He should be physically fit and free from any diseases. The driver should not consume alcohol during duty. He should not drive rash or in a manner to risk the lives of the passengers or cash present inside the Cash van. Any negligence on part of the Driver shall be attributable to the negligence of the Agency.
- k. The responsibility of police verification of the personnel's employed in Cash Vans lies with the agency, which should be submitted with CAC Phalodi branch before the job is under taken. The personnel's should be changed o n l y with prior permission from the **Manager of the Branch**. The Agency shall have to abide by all the laws/ acts/ rules such as labour Laws, minimum wages acts and rules, contract labour acts and rules etc. applicable/governing the hiring of Driver for the Cash Van. The Bank shall not be liable for any faults/ omissions/ commissions of the Agency in relation to the hiring of the Driver for the Cash van.
- l. The Agency and its employees will strictly undertake not to communicate or allow to be communicated to any person or divulge in any way any information relating to the ideas, concepts, know- how, techniques, data, facts, figures and all information whatsoever concerning, or relating to the Bank and its affairs to which the said employees have access in the course of performance of the contract.
- m. The price quoted should be inclusive of cost for providing one air conditioned cash van (as per specifications given in Annexure-VI), one driver. The quoted price will also include cost of fuel, all other operational expenses, repair & maintenance of the van and cost towards provision of heavy duty steel trunks and heavy duty metal chain for securing of the Trunks to the Body of the cash van.
- n. The successful bidder will provide list of sufficient Number of persons so as to take care of arrangements for leave and absence.
- o. The successful bidder will ensure strict compliance to all labour laws pertaining to the staff deployed at the Bank's centre's and the Bank will not be liable for any levies /penalties etc. by the authorities concerned. In the event of any demand served by any of the authorities in this regard, the Bank will be entitled to recover any such amounts from the bills / amount payable or from the performance guarantee or from the assets available in the Bank premises.

7. Liquidated Damage

- a. Bank reserves its right to recover the damages through any mode such as by recovering from the amounts payable for the services rendered or invoking the Bank Guarantee or any other assets of the bidder lying with the Bank.
- b. Damages for non-fulfillment of terms of contract will be calculated per day per van at double the rate paid by the Bank considering 22 working days in a month. Such recovery will be up to a maximum of 5 % of the contract value beyond which the contract is liable to be terminated at the sole discretion of the Bank; the Bank shall also seek further damages from the successful bidder for disruption in the service
- c. Any such recovery or liquidated damages shall not in any way relieve the Successful bidder from any of its obligations to complete the works / service(s) or from any other obligations and liabilities under the Contract/Agreement/Purchase Order
- d. Bank reserves the right to condone the delay, if it is not attributable to the Successful bidder

8. Taxes, Duties and other statutory regulations

- a. The Bidder/Successful bidder will be entirely responsible for all applicable taxes like Central / State Government levies, sales tax, VAT, excise duty, cess, charges, license fees, road permits, repair and maintenance, insurance of vehicle and deployed personnel, payments to the personnel and payment of statutory obligations as per labour laws etc. Bank will only pay the GST, as applicable on the charges
- Income / Corporate Taxes in India: The Bidder/supplier shall be liable to pay all corporate taxes and income tax that shall be levied according to the laws and regulations applicable from time to time in India and the price bid by the Bidder/supplier shall include all such taxes in the contract rate.
- b. Repair and Maintenance Services: The Agency shall be responsible for maintenance /repair/ replacement of the Cash Van/ its spares. The Bank shall not pay or reimburse such expenses borne on maintenance/ repair/ replacements whenever carried out, to keep the cash van in a satisfactory running condition. Care should be taken to get the Cash van serviced during Bank holidays so that the Branches are provided with a roadworthy van on its working days. In case, the Cash Van or any part/ component thereof develops any defect during working hours, these should be immediately attended to and rectified free of cost. If the delay is expected to be more than one hour, a replacement cash van should be provided as a stand-by / stop gap arrangement so that the functioning of Branches cash remittance is not hampered.
- c. The Agency shall arrange for service of qualified Service Engineers/Technicians for maintenance, repair and replacement of all spare parts, accessories etc. and render such other support services as may be necessary for satisfactory functioning of the Cash Van. No charges, fees, travelling expenses, accommodation, boarding etc. shall be paid or provided by SBI/ Branch to Service Engineers/Technicians or their assistants.
- d. The Agency shall keep SBI informed of the details of Supervisor(s) with addresses, telephone/ Mobile numbers etc. who shall be responsible for discharging the Agency's obligation under this clause, to enable the Bank to contact such representative(s) of the Agency.
- e. Force Majeure: Any failure or delay by The Agency or Bank in performance of its obligation, to the extent due to any failure or delay caused by fire, flood, earthquake or similar elements of nature, or acts of God, war, terrorism, riots, civil disorders, rebellions or revolutions, acts of government authorities or other events beyond the reasonable control of non-performing Party, is not a default or a ground for termination.
- f. All disputes and differences of any kind whatsoever arising out of or in connection with this Notice shall be referred to arbitration by the sole arbitrator appointed by SBI. The award passed by the arbitrator shall be final and binding on both the parties. Such arbitration shall be governed by the provisions of the Arbitration Act as applicable in India at that time
- g. Please enclose brochures and catalogues (literature) of the Vehicle quoted with Brand name, make and model number marked / highlighted clearly
- h. Jurisdiction of the court or arbitration will be at **Phalodi** only.

(Signature with date & Seal of the Agency)

ANNEXURE– III

THE AGENCY's PREQUALIFICATION

S.N	Particulars	Particulars	Supporting Documents
1	Name of firm / Individual		
2	Well established Office in Rajasthan	Address :	Photocopy of Office address proof
3	Supply of cash van on hire to Banks for last 2 years	Bank : Branch : Period :	Photocopy of Certificate from Bank(s) for satisfactory supply of cash van on hire between 2021 - 2023
4	Make of Vehicle	Year :	Photocopy of Registration Certificate from applicable RTO
5	Valid PAN Number		Photocopy of PAN card
6	Valid GST Number		Photocopy of GST Registration Number
7	Earnest Money Deposit	DD No..... Bank	Original Demand draft
	The bidder should be an IncomeTax Assesses	Self-attested PAN card and Income Tax Returns for the last three financial years.	

	Bidder should have not been black listed at any time by the Central/any of the State Governments/ PSUs in India or abroad, any Financial Institutions in India or Abroad		Submit declaration inAnnexure
10	The bidder should ensure that there are no pending cases against the bidder involving cheating/fraudulent Activities.		Submit declaration inAnnexure
11	Bidder should not be defaulter in repayment of installment against credit with any Bank		Submit declaration inAnnexure

ANNEXURE-IV (PART-A)

TECHNICAL BID

S.No	Particulars	The Agency's Response (All field are necessary)
1	Name of firm / Individual	
2	Address for communication	
3	Phone No. & Mobile No.	
4	PAN No.	
5	GST No.	
6	Past experience in the cash delivery van	
8	Brand of vehicle (Company) (Attach self attest RC Book copy)	
9	Model of the vehicle with Date of Passing	
10	Seating Capacity (Driver + x)	
11	Engine capacity (in cc)	
12	Turning Radius (meters)	
13	Ground clearance (mm)	

(Signature with date & Seal of the Agency)

ANNEXURE-IV (PART-B)

(TECHNICAL BID)

Sr. No.	Technical Requirement	Service provider Compliance (Yes/No)
CASH VAN SPECIFICATIONS		
1	The cash vans should be registered on or after 01.01.2024	
2	The cash van body shall be fabricated on air conditioned Light Commercial Vehicle (LCV) with an engine capacity of not less than 2200 CC, preferably turbocharged complying with the terms of The Gazette of India, Ministry of Home Affairs notification No.24021/13/2016- PM-I dated 08 Aug 2018	
3	The cash van should have two compartments viz. Passenger and Cash Compartment. Passenger compartment should accommodate two custodians and two armed guards besides the driver with a CCTV covering both compartments and 7 days recording facility.	
4	Fabricated and Mounted cash van body on the vehicle of appropriate make as mentioned above with steel framing i.e. 18 gauge M.S. exterior paneling and 20 gauge M.S. Interior paneling.	
5	The full-width and full height partition between the crewcompartment and the Cash compartment should be partially (i.e.40 cms from the ceiling) of fixed heavy-duty welded mesh made of 3mm. diameter wire and the remaining portion of fixed M.S. Structure having aluminum paneling on both sides.	
6	The Cash compartment and the Guard Compartment should be segregated by a partition made partially of M.S Structure having aluminium panelling on both sides and partially of collapsible gate with proper locking arrangements.	
7	The Cash Compartment should have strong metal hooks fitted onto its body and iron chains to facilitate securing the cashboxes to the Cash Compartment	
8	The entrance of the cash compartment shall be from the rear side to ensure proper visibility, operational feasibility and CCTV surveillance. The Cash compartment should be inaccessible from outside the van unless operated internally through manual or electronic lock and cash compartment is specially reinforced with steel with only one door and grill gate.	
9	Doors in front and at the rear with aluminum extruder buffedSection windows with sliding glasses.	
10	Windshield should be a single piece, clear toughened glass in the front with a provision for fixing anti - riot wire mesh covering.All other glasses to have fixed anti-riot mesh covering.	

11	The wire mesh on the co-driver window and other windowssould have gun ports of 2.5 inch dia to enable the Armed Guards fire at outside targets, if need be.	
12	20 gauge aluminum checkered plate for flooring.	
13	Two rear-view mirrors in front i.e. one on each side.	
14	Should have Security alarm with GSM based Auto-Dialer system with a motorized siren should be fitted on rooftop with activation points (Panic switches) with guard, driver and the custodian.	
15	Heavy Duty Shock Absorbers should be fitted for the rearportion of the Chassis.	
16	Roadworthy and tip top condition, not older than specified in theNIT should be pressed into service	
17	All essential features of an efficient vehicle required. (Pollution compliant, GPS, CCTV recording facility, safety features,regulatory compliant vehicle along with other features)	
18	All cash van should be GPS enabled and monitored live with geo-fencing mapping with the additional indication of the nearest police station in the corridor for emergency. GPS admin credentials to be given to the Bank.	
19	Each cash van should have tubeless tyres, wireless (mobile) communication and hooters.	
20	The vehicle should have a ground clearance of not less than 190 mm.	
21	The cash van shall be equipped with adequate fire extinguishers and emergency lights to ensure quick reaction in case of an eventuality.	

ANNEXURE- V
PRICE BID

S.No	Particulars	Bidder's Response
a	Monthly Charges (including driver) for 2500 Kms with air-conditioning	
c	Charges per km. for running above 2500 km. in a month with air- conditioning(100 km will be the unit for arriving at the competitive bids purpose only)	
e	Charges per hour for use of the cash Van beyond contracted working hours or on weekly off days / holidays (this charge is over & above the kilometer reading)	

Note: Rates to be quoted excluding GST. GST (if applicable) will be paid by bank.

(Signature with date & Seal of the Bidder

IMPORTANT NOTE FOR BIDDERS

1. Charge quoted for Monthly rate of cash van includes Dedicated Secured AC Cash Van including cost of driver and insurance policy as previously instructed in this NIT. (The rate quoted shall be firm and binding for entire period of contract i.e three years and also for the extended contract period, if the contract is extended for one more year)
2. The charges should be quoted inclusive of all taxes, duties, levies, charges etc., but excluding GST. TCO will be the basis for deciding lowest bidder.
3. Any other rate / condition than mentioned in the financial bid format will render the bid conditional. Such rates will not be considered and Bank may reject such conditional bids.
4. In case of any discrepancy, unit price quoted in words will be considered.
In case of the amount of TCO quoted in the electronic Price bid at the MSTC portal and TCO amount mentioned in the Price Bid Excel file uploaded under Price Cover on MSTC portal are at variance, price as quoted in the Price Bid Excel file will be treated as final and considered
5. The Commercial offer shall be on a fixed price basis and no upward revision in the price would be considered on account of subsequent increase in Govt. Levies/taxes, fuel cost, manpower cost etc. during the entire period of the contract or extended period, if any.

Note: Rates to be quoted excluding GST. GST (if applicable) will be paid by bank. Any other taxes related to vehicle will be borne by Vehicle owner. All above information is compulsory. If same is not fulfilled, price bid will be rejected without any reason.

(Signature with date & Seal of the Agency)